

Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420

MEETING 2020

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 7/14/2020

Time: 8:00AM

Present: Commissioners: Russ Zimmerman, V-President; Scott Miller

Present via Conference Call: Commissioner President, Kay E Reiter; County Administrator Theresa Garcia

Present: Jaime Wolfe; HR Specialist

Others Present via teleconference: Sarah Zimmerman, Wendy Whittaker, Holly Elder, Judge John Kolesar, Peggy Courtney, Charlie Schwochow

Others Present: Judge Mary Beth Fiser; Prosecutor, Beth Tischler; Gibsonburg Police Chief Dan Collins, Woodville Police Chief Roy Whitehead

(*action items)

AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)	President Reiter requested V-President Zimmerman to lead the meeting due to Kay attending via conference call.	Russ Zimmerman Vice President		
*Review & Approval of Commissioner Meeting Minutes, in-coming Mail Review & External Meeting Notices	The 7/9/2020 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Kay E Reiter Russ Zimmerman Scott Miller		*Motion: Move to Approve minutes Moved by: Scott Miller 2nd: Kay Reiter Yes – 3
Review of External board / Meetings Attended by Commissioners	Commissioner Miller attended the Chamber of Commerce "Business After Hours" hosted by Crown Battery. Commissioner Miller stated that the event did not practice the recommendations and guidelines that the Governor has set forth for the safety of the citizens. Commissioner Miller spoke with Commissioner Zimmerman and Reiter and both made a decision that attending was not a good decision. County Administrator Theresa Garcia will be reaching out to Rachel Wynkoop at the Chamber to discuss the event.	Scott Miller		
	Commissioner Zimmerman attended the Soil & Water meeting last Thursday. Finances are looking good. Election of board members in September and they are looking at a drive through Bar B Que and the election of the board members. They have several projects going on including surface drainage, tile and nutrient management. S.C.R.A.P is cancelled for this year They also discussed the air and whether they will be in with	Russ Zimmerman		

	the Chamber tent.			
	Commissioner Miller attended the Clydescope meeting last Thursday. They held the meeting at the Sandusky County Regional Airport. The Golf outing is scheduled for September 23. Clydescope maintains their own funding and is doing well. They have done a little bit of a rollback of spending and may see a slight role back of support due to COVID but that hasn't been determined yet. A coffee shop will be opening in the Fultz Center and they also have a Taco bell coming to the area and that sign has gone up and citizens seem to be excited about that. Other than that the meeting went as planned. The recently purchased Sleepy Hollow golf course will be turned into a camp ground.	Scott Miller		
	Commissioners Reiter and Miller attended the Land Bank meeting by teleconference last Thursday. An update was given on the annex building and Arch St about the entrance for the other building that is in connection with that. Chis has hired an administrative assistant Barbara Caughdell. Theresa has been the Secretary for the Land Bank since the start of the Land Bank, Thursdays' meeting was her last. Commissioners praised Theresa in her role with the Land Bank and her knowledge that she has with Land Bank. They discussed moving forward the setup of the Land Bank and what they should be considered as far as a business entity.	Kay E Reiter Scott Miller		
	Commissioners Reiter and Zimmerman attended the Regional Planning meeting on Monday afternoon. 4-5 changes to Washington Township's zoning language. On August .10 th they will be reviewing the Comprehensive Plan which is broken down into section. Entities will be able to use this for grants in which they can just use the specific sections instead of the whole plan.	Kay E Reiter Russ Zimmerman		
Commissioners and Administrator Discussion	Commissioner Miller had asked about how many mortgages are held by Sandusky County. There are almost 200 mortgages held by Sandusky County through CDBG. Facility Management has an emergency operation trailer with an AC unit. They set up the emergency trailer for the drive through Covid-19 testing at Community Health Services for nurses to get out of the heat. Tires that were ordered by the Sheriff were special order	Theresa Garcia Jaime Wolfe		

	<p>for the SRT bus and ordered through Advantage Ford. Carlos Baez, Engineer, called about sharing the fair tent. There is no charge for the tent the Engineer and Townships share at the fair. It has been in the same spot for over 15 years and the agreement is it will remain in the current location. Commissioner Zimmerman suggested joining them for the fair this year. Administrator Garcia sat in on the Comprehensive Plan Advisory Committee meeting last Thursday. The plan is completed and will be presented to the Commissioners on August 13th for approval.</p>			
	<p>The 2pm Better Building Phase 2 bid was postponed 1 week due to some issues with the controls portion of the project. It will take place next Tuesday 7/21/2020 at 2pm.</p>	Russ Zimmerman		
	<p>Theresa spoke with the Auditor's office about the COVID funds and some expenses. They have some different standalone stations for hand sanitizers units for the high traffic offices at the courthouse. They will also be looking into the thermal readers for the other facilities that take temperatures such as the two County Courts. They will look to see how the courthouse thermal reader is working effectively and decide if this is something that would work best for the other facilities.</p>	Theresa Garcia		
* Then /Now Documents	None			
* Personnel	Health Insurance transfer for July was signed by the Commissioners.	Jamie Wolfe	\$354,409.08	
* Travel Requests	None			
Board of DD	<p>Sarah Zimmerman – Board of DD. Sarah joined via teleconference for her regular meeting with the Commissioners. This year they were supposed to have their 3 year accreditation review for program services however the State is on a travel ban so that is on hold and do not know when that will be rescheduled. They are awaiting news on State budget cuts and they believe it will be the line item that they use for grant match but that is informal and will wait for the formal announcement. They are also waiting to see if they will receive their subsidy for wage increases. Individuals are</p>	Sarah Zimmerman-Superintendent		

	<p>working at home and Sarah states her staff is doing an amazing job with this adjustments. The most unknown right now is the reopening of the schools.</p>			
<p>Woodville County Court</p>	<p>Judge Fiser – Woodville Court #2. Judge Fiser asked to talk to the Commissioners regarding the order she submitted regarding the hiring of a replacement probation officer. The Commissioners informed her according to ORC the Commissioners set the wages for this employee. Judge Fiser wanted to discuss this with the Commissioners. Chief Whitehead and Chief Collins were also in attendance at the meeting. Commissioner Zimmerman made mention that the Commissioners believe that they should not be placed in the middle of the orders that the two Judges are placing. Beth Tischler stated that this order is not reflected in the Supreme Court issues. Beth mentioned that the Commissioners should establish the wages for the probation officer. Judge stated the budget amount was approved when doing the 2020 budget and states that it doesn't matter who receives the wages it was budget at \$22.00. Judge Fiser mentioned that the new hire does not need health insurance and so that saves the county \$18,000. Commissioners stated we do not take that into account when setting wages and pay scales because that can change. Judge Kolesar joined the call and Beth Tischler summarized the first few minutes of the meeting. Beth pointed out that the Chief's joined the meeting due to the security issue they believe Woodville Court has with the lack of a probation officer present daily and that makes them responsible for the calls/security. Commissioner Zimmerman summarized that the Commissioners are not here to make a decision whether Judge Fiser can hire but strictly wages. Judge Kolesar discussed that he feels the wages are not fair to his staff who have been their longer and will now be making less due to the 40 hour and 37.5 hour difference with the two courts. Chief Whitehead stated that the west end of the county elected Judge Fiser and he believes she is doing a wonderful job and should not be micromanaged. Judge Kolesar stated with the motion that was made that they will just have to deal with this come budget time for next year. Judge Fiser also mentioned to the Commissioners that she is interested in the Thermal temperature unit that the courthouse has and would like to see if there are COVID funds available so they could have one for Woodville Court.</p>	<p>Judge Mary Beth Fiser – Woodville Court #2</p>		<p>Motion to the agreement of the wage for the new hire that Judge Fiser suggested but it must stay within 2020 budget numbers for this position; Motion: Russ Zimmerman 2nd Scott Miller Yes- 3</p>

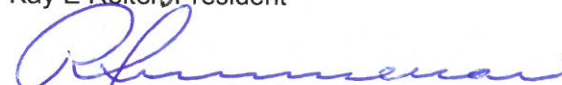
Visitors Bureau	<p>Peggy Courtney – Visitors Bureau. Peggy joined the Commissioners for her regular meeting. They are excited to have two busses come to the area at the end of June to tour the area. They had a half of a bus and they did a great job of social distancing along with wearing masks. Several bus tours will be visiting the area in the upcoming months as well and they are looking forward to the tours. They are thrilled with the movement of these tours to the area and although they are small they are happy to have them and all are doing a great job with the COVID guidelines. They are working on some video blogs to highlight area establishments. They have gotten a lot of publicity about visiting north west Ohio from the news and hope that the attention continues. They have all been working hard to get tours rescheduled for next year and itineraries on things visitors could do in the area. Thy have limited some of the print advertisements this year due to the cost and have pushed the social media outreach. They have discussed going to business in this hard financial time to ask for advertisements for their guides and are working through different ideas for next year.</p>	<p>Peggy Courtney – Executive Director</p>		
* Resolutions (10:00am)	<p>2020 - 214 APPROVING SUPPLEMENTAL APPROPRIATION TO CORONAVIRUS RELIEF FUND CONTRACT SERVICES (\$50,000.00), SUPPLIES (\$100,000.00), WAGES (\$50,000.00) AND BENEFITS (\$25,000.00) FOR COVID-19 EXPENSE REIMBURSEMENTS</p>	<p>Covid Relief Fund</p>	<p>\$50,000.00 \$100,000.00 \$50,000.00 \$25,000.00</p>	<p>*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Kay E. Reiter Yes - 3</p>
	<p>2020 – 115 IN THE MATTER OF RESCINDING RESOLUTION 2020 – 197 REDUCING APPROPRIATIONS TO COUNTY COURT COMPUTER FUND</p>	<p>County Court Computer</p>		<p>*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Kay E. Reiter Yes - 3</p>
	<p>2020 - 116 AUTHORIZING THE SANDUSKY COUNTY AUDITOR TO ALLOCATE FUNDS TO THE CITY OF CLYDE FROM THE COUNTY MOTOR VEHICLE LICENSE TAX FUND(\$43, 065.37)</p>	<p>City of Clyde</p>	<p>\$43,065.37</p>	<p>*Motion: Move to Approve resolution Moved by: Kay E. Reiter 2nd: Scott Miller Yes - 3</p>
Public Open Session	<p>Citizens Attendees – Wendy Whitaker, Holly Elder, Charles Schwochow Media Attendees – Tom Fullen Elected Officials – all listed above</p>			

* Adjournment (10:18am)	With business completed for the day the meeting was adjourned.			* Motion: Move to adjourn Moved by: Kay. E. Reiter 2nd: Scott Miller Yes - 3
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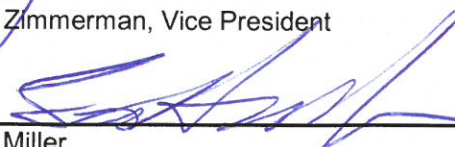
Signature of:



Kay E Reiter, President

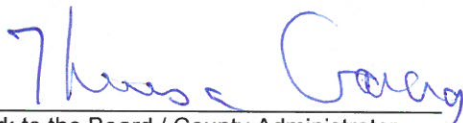


Russ Zimmerman, Vice President



Scott Miller

Board of County Commissioners, Sandusky County Ohio


Attest: 
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio

Public Emergency Session Sign in Sheet

7/14/2020

Name	Signature	Contact Information
Walter		Spand. Chy # 2
Ray Whitehead		Woodv. 11k Police Dept
Dor Collins		Gibsonburg Police Dept